



<b>SOUTHERN LEYTE STATE UNIVERSITY</b>		<b>REQUEST FOR QUOTATION FORM &amp; NOTICE</b>	
		<b>GOODS &amp; SERVICES</b>	
Office/Campus:	VPAA		
Address/Contact Details:	San Roque, Sogod, Southern Leyte		
	RFQ No.	2025-05-0273	
	Date:		

GENTLEMEN:

*May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.*

*Delivery within \_\_ working days upon receipt of approved Purchase Order (PO).*

PR No. 2025-05-0192						
Item #	QTY.	UNIT	ITEM/DESCRIPTION	APPROVED BUDGET	UNIT COST	TOTAL COST
<b>For the Microcredential Program Guide Writeshop and Stakeholder Presentation on June 09-10,2025, at the Conference Hall, RIES Building, SLSU Main Campus.</b>						
<b>June 9, 2025 - Arrival</b>						
1	30	pax	<b>AM Snacks</b> : Special Ham and Cheese sandwich , Nuts and Chips, Candies, (overflowing coffee and Juice, water)	<b>120.00</b>		
2	30		<b>Lunch:</b> Fried Chicken, Garlic Butter Shrimp with Herb Rice, Chicken Stip with ala king sauce,Beef Ossobuco Steamed Rice,Carbonara, Creamy Fresh Fruit Salad, (overflowing coffee and Juice, water)	<b>280.00</b>		
3	30	pax	<b>PM Snacks (Packed):</b> Banana Turon with Langka (3 pcs), Nuts and Chips, Candies, (overflowing coffee and Juice, water)	<b>120.00</b>		
<b>June 10, 2025 - M &amp; E</b>						
4	25	pax	<b>Breakfast:</b> Steamed Rice, Sunny Side Up Egg, Pork Changhai (2 pcs) , Ham (2 pcs), Fried Saba, Coffee	<b>200.00</b>		
5	50	pax	<b>AM Snacks:</b> Puto with Mango, Nuts and Chips, (overflowing coffee and Juice, water)	<b>150.00</b>		
6	50	pax	<b>Lunch:</b> Steamed Rice, Pork Sisig, Chicken Paksiw, Vegetable Salad, Calamares, Beef Calderita, Carbonara, Mango Tapioca, Sliced Fruits, (overflowing coffee and Juice, water)	<b>350.00</b>		
7	50	pax	<b>PM Snacks:</b> Clubhouse Sandwich, Nuts and Chips, (overflowing coffee and Juice)	<b>150.00</b>		
8	50	pax	<b>Dinner:</b> Steamed Rice, Pork Caldereta, Chicken Adobo, , Sweet and Sour Fish, Beef Calderita, Chopsuey, Sliced Fruit. (overflowing coffee and Juice)	<b>300.00</b>		
9	25	pcs	Hopia de Malitbog (Small)	<b>150.00</b>		
10	25	pcs	Bocarillo	<b>150.00</b>		
1	25	pcs	Galletas	<b>250.00</b>		
<b>TOTAL:</b>				<b>81,850.00</b>		
Delivery Term						
Payment Term						
				If payment for deposit, please provide bank details:		

Very truly yours,

PRICES IN THE ABOVE OFFER ARE

CERTIFIED TRUE AND CORRECT:

**CHRISTINE ALMA MAE M. DAGUPLO**

BAC Chairperson

Authorized Company \_\_\_\_\_

Representative

(Signature over Printed Name)

**NIEL O. TABALE**

Canvasser

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Tel. Nos. \_\_\_\_\_

T. I. N. \_\_\_\_\_

<p><b>IMPORTANT:</b></p> <ol style="list-style-type: none"> <li>Prices must be written clearly.</li> <li>If offering a substitute/equivalent, specify the brand and make.</li> <li>RFQ should be sealed.</li> </ol>
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